



Agency for Strategic planning
and reforms of the
Republic of Kazakhstan
Bureau of National statistics

Quality report

*The need for personnel of large and
medium-sized enterprises of the Republic of
Kazakhstan*

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S.1 Contact details

S.1.1 Organization

Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan

S.1.2 Structural subdivision

Department of Labor Statistics and Living Standards

S.1.3 Name of contact person

Sametova Almagul Kadyrbekovna

S.1.3.1 Name of the head of the responsible structural unit

Belonosova Natalia Evgenievna

S.1.5 Postal address of the contact person

010000, Kazakhstan, Nur-Sultan

city, Left bank of the Ishim river,

Mangilik Yel Street, 8

House of Ministries, 4th entrance

S.1.6 Contact email address

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S. 1.7 Telephone number of the contact person

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S. 2 Introduction-Relevance

This observation relates to the statistics of wages.

The purpose of this observation is to obtain information on job vacancies at large and medium-sized enterprises and to determine the need for personnel of enterprises and organizations in the context of professions and positions.

Based on the observation results, users are provided with information on large and medium-sized enterprises on the payroll number of employees and vacancies at the beginning of the reporting period, as well as on the need for personnel for the reporting period by professional occupation groups, given in accordance with the National Classifier of Occupations, in the context of regions , forms of ownership and types of economic activity.

S.3 Updating metadata

S.3.1 Latest confirmation of updated metadata

S.3.2 Latest placement of metadata

S.3.3 Latest metadata update

S.4 Presentation of statistical information

S.4.1 Data description

The payroll number of employees by professional occupation groups;

Payroll number of employees by type of economic activity;
Number of employees by type of ownership;
Vacant jobs by professional occupation group;
Vacant jobs by type of economic activity;
Vacant jobs by ownership;
Expected need for personnel by professional groups of occupations;
Expected need for personnel by type of economic activity;
Expected need for personnel by ownership.

S.4.2 Classification system

OKED GK 03-2007 General classifier of types of economic activities, CATO NK RK 11-2009 The classifier of administrative-territorial objects is posted on the website Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan www.stat.gov.kz in section "Classifiers". National Occupation Classifier (developed by the Ministry of Labor and Social Protection of the Population of the Republic of Kazakhstan)

S.4.3 Sectoral coverage

All legal entities and their structural and separate subdivisions with a payroll number of over 100 employees, carrying out all types of activities, except for: financial and insurance activities; public administration and defense; compulsory social security; activities for the provision of other types of services.

S.4.4 Statistical concepts and definitions

All large and medium-sized enterprises participate in the survey. Data collection is carried out according to the statistical form 1-T (vacancy) "Report on the number and staffing requirements of large and medium-sized enterprises" by a continuous method for large and medium-sized enterprises once a year. The deadline for submission is January 20 of the reporting period. The form was revised and registered by the order of the Chairman of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan and is available on the Committee's website www.stat.gov.kz in the section "Respondents" - Statistical Forms for 2019.

When filling out the data on the payroll, all employees are taken into account who are on the lists of the organization in the reporting period, who perform work in a certain specialty, qualification or position with the execution of the employer's acts, as well as persons employed on a voluntary basis.

When filling in the data on vacant jobs, vacant jobs vacated in the event of dismissal of workers, as well as newly created jobs, are taken into account.

When filling in the data on the expected need for workers for the reporting period, the estimated additional number of personnel (employees) required for the reporting period to the existing number of employees and vacant jobs is taken into account.

S.4.5 Statistical object

Enterprises and organizations.

S.4.6 General population (principle of selection of survey units)

All legal entities and their structural and separate subdivisions with a payroll number of over 100 employees, carrying out all types of activities, except for: financial and insurance activities; public administration and defense; compulsory social security; activities for the provision of other types of services.

S.4.7 Territorial coverage

Republic of Kazakhstan (14 regions and the cities of Nur-Sultan, Almaty and Shymkent)

S.4.8 Time coverage

Since 2013

S.4.9 Base period

Not provided

S.5 Unit of measurement

Person

S.6 Reporting period

once a year

S.7 Legal basis

S.7.1 Legal framework

1. Law of the Republic of Kazakhstan dated March 19, 2010 No. 257-IV "On state statistics".
2. Rules for the provision of primary statistical data by respondents, approved by order of the Chairman of the Agency of the Republic of Kazakhstan on statistics dated July 9, 2010 No. 173.
3. The plan of statistical work, approved in accordance with the established legislative procedure of the Republic of Kazakhstan by the Order of the Minister of National Economy of the Republic of Kazakhstan.
4. Schedule for the dissemination of official statistical information, approved by the Order of the Chairman of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan.

5. The rules for the provision of statistical information on a gratuitous basis that is not provided for by the schedule for the dissemination of official statistical information and developed on the basis of primary statistical data submitted by respondents in accordance with the schedule for submitting primary statistical data by respondents, approved by order of the Chairman of the Agency of the Republic of Kazakhstan on Statistics dated May 20, 2010 No. 113 .

S.8 Privacy and data protection

S.8.1 Privacy Policy

1. Article 8 of the Law of the Republic of Kazakhstan dated March 19, 2010 "On State Statistics", in accordance with which a guarantee of confidentiality and protection of the submitted data by respondents is ensured.

2. Information security policy (hereinafter - the Policy) approved by the Order of the Chairman of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan dated October 31, 2016 No. 252 defines the goals, objectives, guidelines and practical techniques in the field of ensuring information security of the Committee. The main goal of the Policy is to ensure the availability of official statistical information, confidentiality of information stored and processed on the computer equipment of the Committee under the conditions of its integrity and authenticity.

T. 8.2 Confidentiality - data handling

Rules for the provision and use for scientific purposes of databases in a de-identified form, approved by Order of the Ministry of National Economy of the Republic of Kazakhstan dated December 18, 2015 No. 778.

S.9 Publication Policy

S.9.1 Publication Calendar

Clause 1, Clause 2 of Article 26 of the Law of the Republic of Kazakhstan "On State Statistics" dated March 19, 2010 No. 257. The schedule for the dissemination of official statistical information is posted on the website of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan www.stat.gov.kz in the section "Home" - "Basic documents".

S.9.2 Access to the Graph

The schedule for the dissemination of official statistical information is posted on the website of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan www.stat.gov.kz in the section "Home" - "Basic documents".

S.9.3 User access

The website of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan www.stat.gov.kz - Home - Official statistical information - Operational data (bulletins, express information) - Labor statistics.

S.10 Propagation frequency

once a year

S.11 Dissemination format, accessibility and clarity

S.11.1 News publications

Press release "On the number and staffing requirements of large and medium-sized enterprises", annual. Information is posted on the website Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan www.stat.gov.kz - in the section - Home - News.

S.11.2 Publications

Statistical bulletin "The number and need for personnel of large and medium-sized enterprises of the Republic of Kazakhstan." The bulletin is posted on the website of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan www.stat.gov.kz in the section Home - Official statistical information (by industry) - Labor - Bulletins.

S.11.3 Online databases

IAS "Taldau" in the section Labor and employment statistics.

S.11.3.1 AC1. Data tables-consultation

Not implemented.

S.11.4 Microdata access

There is no access to microdata. The provision of de-identified databases is governed by the Rules for the provision and use of de-identified databases for scientific purposes, approved by the Chairman of the Agency of the Republic of Kazakhstan dated December 2, 2010 No. 168 (posted on the website of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan www.stat.gov.kz).

S.11.5 Other

S.11.5.1 AC2. Metadata Consultation

S.12 Availability of Documentation

S.12.1 Methodology documentation

Instructions for filling out the statistical form of national statistical observation "Report on the number and staffing requirements of large and medium-sized enterprises" (code 251111140, index 1-T (vacancy), once a year) approved by the Order of the Chairman of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan dated December 12, 2018 No. 4.

S.12.2 Quality documentation

1. Policy in the field of quality, approved by the order of the Chairman of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan dated April 23, 2015 No. 67.
2. Objectives in the field of quality Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan, Objectives in the field of quality of the relevant structural unit.
3. Documented information of the quality management system: Quality manual; Documented procedures;

Instructions;

Process maps.

4. Typical methodology for describing the process of production of statistical information by state bodies, approved by the Order of the Chairman of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan dated March 30, 2015 No. 63;

5. Methodology for assessing the quality of official statistical information, approved by the Order of the Chairman of the Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan dated May 23, 2018 No. 63

S.13 Quality management

S.13.1 Quality assurance

The quality and reliability of data on pay statistics is supported by generally accepted procedures:

- compliance with the basic principles of primary accounting;
- use of standard statistical classifications;
- at the stages of collection and processing of primary data, format-logical controls have been developed and implemented.

S.13.2 Quality control

An annual survey of users of official statistical information is carried out according to the questionnaire Q-002 "Survey of users".

S.14 Relevance

S.14.1 Needs

Information users: government agencies, legal entities and individuals, international organizations.

S.14.2 User Satisfaction

S.14.3 Completeness / R1. Data completeness-share

S.15 Accuracy and reliability (to be completed according to the type of observation)

S.15.1 Overall accuracy

S.15.2 Sample errors - indicators / A1.

Unacceptably

S.15.3 Non-sampling error

Unacceptably

S.15.3.1 Coverage error

Unacceptably

S.15.3.1.1 A2. Overcoverage-share

Not applicable.

S.15.3.1.2 A3. Common units-ratio

Not applicable.

S.15.3.3 No response errors

S.15.3.3.1 A4. Absence unit-fraction

Unacceptably

S.15.3.3.2 A5. No response-share clause

Unacceptably

S.16 Timeliness and punctuality

S.16.1 Timeliness

S.16.1.1 TP1 Waiting period - first results

The first results for the year in the bulletin "The number and need for personnel of large and medium-sized enterprises of the Republic of Kazakhstan" are published on the 79th day after the deadline for the provision of primary statistical information by respondents and are final. The release date was approved and published in the Statistical Work Plan and in the Schedule for the dissemination of official statistical information.

S.16.1.2 TP2.Waiting Period - Latest Results

The results of the survey are published according to the terms specified in the Statistical Work Plan annually and are final.

S.16.2 Punctuality

S.16.2.1 Punctuality / TP3

The survey results are published annually according to the dates specified in the Statistical Work Plan.

S.17 Comparability

S.17.1 Geographic comparability

S.17.1.1 Asymmetry in mirror flow statistics-coefficient / CC1

Unacceptably

S.17.2 Length of comparable time series / CC2

The dynamic indicators for staffing requirements are comparable and continuous since 2013.

S.18 Consistency

S.18.1 External consistency, crossover

S.18.2 Internal consistency

S.19 Load

Data are provided in statistical form on paper or in electronic form. In electronic form through the use of the information system "Data collection in on-line mode".

S.20 Revision of data

S.20.2 Revision of data / A6

Unacceptably

S.21 Processing of statistical data

S.21.1 Input data

The collection and processing of data in this form is carried out on vacant jobs and the expected need for workers for the current year. Information on the need for personnel of enterprises and organizations, formed by the Committee, is published in the context of professional groups of classes by type of economic activity and region.

When forming information about vacant jobs, vacant jobs vacated due to dismissal of workers and newly created jobs as of January 1 of the current year are taken into account.

When determining the expected need for personnel for the current year, the estimated additional number of personnel (employees) required in the current year for the expansion of the enterprise and the implementation of new projects is taken into account.

The collection of statistical information is carried out from large and medium-sized enterprises and organizations using a continuous method for certain types of economic activity.

S.21.2 Inspection frequency

once a year

S.21.3 Method (method) of collecting primary statistical data

The submission of the statistical form is carried out on paper or in electronic form through the information system "Data collection in on-line mode", posted on the Internet resource Bureau of national statistics of the Agency for strategic planning and reforms of the Republic of Kazakhstan.

S.21.4 Reliability of primary statistical data

Data processing procedures include format-logical controls. Plausibility checks include the following:

- checking the coverage of respondents;
- comparison of statistical data with data of other statistical forms.

S.21.5 Imputation - share / A7

Unacceptably

S.21.6 Correction

Unacceptably

S.21.6.1 Seasonal adjustment

Unacceptably

S.22 Notes

In the future, continue to work to ensure data quality.